



Ross Mathematics Program/Asia

www.rossmathasia.org

info@rossmathasia.org

How to apply for a visa.

Ross participants who are not citizens of China need to have a current passport from their home country, and a visa from the Chinese authorities. For a U.S. citizen, getting a visa costs \$180.

For people living in the United States, we strongly recommend that you work through our partner company, *Renascencia Hall International*, rather than directly with the Chinese Embassy. Residents of other countries: See remarks at the end of this document.

It is possible to apply directly to the Embassy, but the process is somewhat different. If you state that you will attend Ross/Asia then documentation must be provided that describes that program, and you need an official letter from our office in China inviting you to join us there.

If you have a letter of invitation from someone else in China, then you may apply directly to the Embassy, but if so: avoid mentioning our program. If Ross/Asia is mentioned, then you will need to provide the documentation described above.

For questions, contact: [info@rossmathasia.org].

As quickly as possible, use registered mail to send a packet of documents (listed below) to:

Ross Program visa
Renascencia Hall International,
Suite 2, 700 Barksdale Rd
Newark, DE 19711

Documents to send in this visa packet:

1. Valid U.S. Passport, with at least 6 months' validity and with 2 unused visa pages.
2. One passport photo taken within the past 6 months. These need to be standard size passport photos, with frontal view and plain background. Such photos are usually taken with special "passport photo cameras" available at various stores.

3. Photocopies of ID documents. (These can be a black and white copies.)
 - (a) A copy of the main page of your passport (the two pages with your photo and basic information).
 - (b) A photocopy of your driver’s license, or another government-issued photo ID. If you are under 18 years old, an adult must complete and sign Part 5 of the visa application. A photocopy of that person’s driver’s license is also needed here.

4. A printed, completed, and signed *Visa Application Form*. Instructions for completing that form are given in the document “Visa Application Instructions.”

5. A short cover letter that includes:
 - (a) a statement that you are a Ross Program participant;
 - (b) the address where your passport (with visa glued in) should be sent via FedEx;
 - (c) your emergency contact phone numbers, in case problems arise with the visa.

6. If you are not a U.S. citizen but are living in the United States, include a notarized copy of your U.S green card, or original I797, I20, or TN visa (with at least 6 months’ validity).

7. **Fees.** There is \$180 fee for US citizens, and \$70 for those living in the U.S. who are not U.S. citizens. The larger fee for American citizens results from negotiations between federal immigration offices of the USA and China.
 - * Participants are asked to pay all the Ross Program fees by **May 15, 2016**.
Some financial assistance is available if your family has financial need.
 That fee can be paid in several ways.
 - (a) A personal check may be included in this visa packet. Make the check payable to *Renascentia Hall International*.
 - (b) You may use a credit card (but there is a 5% processing fee). The credit card payment form is a document attached to the email message containing these instructions.
 - (c) The fee may be paid with a wire transfer (details below).

Some details about those fees.

<u>U.S. passport holders:</u>	\$ 180	<u>Non U.S. citizens:</u>	\$ 70
Itemized as:		Itemized as:	
Visa application fee	140	Visa application fee	30
Agent service fee \$50 (waived)		Agent service fee \$100 (waived)	
Shipping fee	40	Shipping fee	40

Paying the fee by Wire Transfer: (Be sure to state your name on the wire transfer)

Bank: PNC Bank ABA#: 031100089

Address: 84 University Plaza, Newark, DE 19702, USA SWIFT#: PNCCUS33

Credit to: Renas Hall Account#: 5799081712

Address: 700 Barksdale Rd, Ste 2, Newark, DE 19711, USA

Processing Time

After submission, it takes about 6 business days for the Visa Office of the Chinese Embassy / Consulate General to process a visa application. Taking shipping time into account, you should receive the visa within about two weeks of application.

Some applications may require longer processing times, so a delivery date cannot be confirmed until notification from the Visa Office.

Citizens of other countries.

For Ross participants who are not citizens of the USA or of China:

If you live in North America, the visa process can probably be done through Renascentia Hall. To find out, please contact us at [info@rossmathasia.org].

We will try our best to help you.

If you are living outside North America, you are best served by applying for a visa directly from the Chinese Embassy/Consulate General in your home country. We will send you a PDF containing an official letter of invitation. We expect those letters to be sent before May 13.